



## **About Us**

Enchanted Moments E.C.C. is an incorporated preschool, for children ages 2.5 - 4. We also operate a before and after school care program for ages 5-11 with drop off and pick up from Rutherford Elementary School.

## **Licensing**

Our school is licensed by the Central Vancouver Island Community Care Facilities. Our staff has received at least ECE certificate or diploma in Early Childhood Education.

## **Classroom Size**

16 children per classroom with two teachers per classroom maintaining a student teacher ratio 8 to 1. Our before/after school care program is limited to 20 students.

## **Special Needs**

We accept children with special needs and we work with the Child Development Centre's Support Program.

## **Kindergarten Readiness**

One of our objectives is to prepare your child for kindergarten. Progress reports are scheduled each June to discuss your child's progress. We hope to work with your child and achieve the following prior to Kindergarten:

1. Self-esteem and emotional security
2. Social competence (turn taking, sharing, positive interaction)
3. A sense of independence
4. Achieve self-help skills
5. Communication one on one as well as speaking in a group
6. Participation skills in a group situation
7. To be able to listen and follow direction
8. Achieve prolonged attention span
9. Cognitive learning (numbers, colors, shapes, science, nature concepts ,French, sign language, alphabet introduction, etc.)
10. Gross motor coordination
11. Creativity expression
12. Self-expression through words, body language, art, drama, etc.

## Daily Routine

Here is an example of our daily routine. You may choose from 2, 3 or 4 sessions per week. One session per week may be available. There is a full day option, 9AM-2PM for age 4 only.

### Morning Classes

8:45-9:15 AM	Arrival
9:15-9:35 AM	Story Time
9:35 – 10:35 AM	Free Play
10:35 – 10:40 AM	Tidy Up Time
10:40- 10:55 AM	Snack
10:55 – 11:05AM	Circle Time
11:05 – 11:15AM	Outside Time*

### Afternoon Classes

12:15 - 12:45 PM	Arrival
12:45 - 1:05 PM	Story Time
1:05 - 1:50 PM	Free Play
1:50 – 1:55 PM	Tidy Up Time
1:55 -2:10 PM	Snack
2:10 - 2:20 PM	Circle Time
2:20 – 2:30 PM	Outside Time*

*\*Our routine is flexible.* During rainy days, we will do longer free play and circle time and eliminate outside play. During warm weather, we will spend more time outside.

## Payment

Payments are due at the first of each month. Post-dated cheque or cash are accepted.